




MACKENZIE COUNTY

COMMITTEE OF THE WHOLE MEETING

**NOVEMBER 24, 2020
10:00 AM**

FORT VERMILION COUNCIL
CHAMBERS

 780.927.3718

 www.mackenziecounty.com

 4511-46 Avenue, Fort Vermilion

 office@mackenziecounty.com



Mackenzie County

**MACKENZIE COUNTY
COMMITTEE OF THE WHOLE MEETING**

**Tuesday, November 24, 2020
10:00 a.m.**

Fort Vermilion Council Chambers

Fort Vermilion, Alberta

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the August 18, 2020 Committee of the Whole Meeting	5
		b) Minutes of the October 19, 2020 Committee of the Whole Meeting	11
DELEGATIONS:	4.	a)	
		b)	
BUSINESS:	5.	a) Partial Utility Right of Way Closure (La Crete)	15
		b) Emergency Flood Protection	21
		c) Review of Waste Collection	23
		d)	
		e)	
CLOSED MEETING:		<i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i>	
	6.	a) Council Self-Evaluation (s. 17, 19)	
		b)	
NEXT MEETING DATE:	7.	a) Committee of the Whole Meeting January 26, 2021 10:00 a.m. Fort Vermilion Council Chambers	

ADJOURNMENT: 8. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Committee of the Whole Meeting
Meeting Date:	November 24, 2020
Presented By:	Carol Gabriel, Deputy Chief Administrative Officer (Legislative & Support Services)
Title:	Minutes of the August 18, 2020 Committee of the Whole Meeting

BACKGROUND / PROPOSAL:

Minutes of the August 18, 2020, Committee of the Whole Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Approved Council Meeting minutes are posted on the County website.

POLICY REFERENCES:

Author: C. Gabriel Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the August 18, 2020 Committee of the Whole Meeting be adopted as presented.

Author: C. Gabriel Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
COMMITTEE OF THE WHOLE MEETING**

**August 18, 2020
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:	Josh Knelsen	Reeve
	Jacque Bateman	Councillor
	Peter F. Braun	Councillor
	Cameron Cardinal	Councillor
	David Driedger	Councillor
	Eric Jorgensen	Councillor (joined the meeting via teleconference at 10:04 a.m.)
	Anthony Peters	Councillor
	Lisa Wardley	Councillor
REGRETS:	Walter Sarapuk	Deputy Reeve
	Ernest Peters	Councillor
ADMINISTRATION:	Len Racher	Chief Administrative Officer
	Carol Gabriel	Deputy Chief Administrative Officer/ Recording Secretary
	Jennifer Batt	Director of Finance
	Fred Wiebe	Director of Utilities
	Don Roberts	Director of Community Services
	Caitlin Smith	Planning Supervisor

ALSO PRESENT: Members of the public

Minutes of the Committee of the Whole Meeting for Mackenzie County held on August 18, 2020 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION COW-20-08-016 MOVED by Councillor Braun

That the agenda be approved as presented.

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

**3. a) Minutes of the July 14, 2020 Committee of the
Whole Meeting**

MOTION COW-20-08-017 **MOVED** by Councillor Driedger

That the minutes of the July 14, 2020 Committee of the Whole Meeting be adopted as presented.

CARRIED

DELEGATIONS:

4. a) Fort Vermilion RCMP – Crime Statistics

Councillor Jorgensen joined the meeting at 10:04 a.m.

MOTION COW-20-08-018 **MOVED** by Councillor Cardinal

That the Fort Vermilion RCMP crime statistics report be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 10:40 a.m. and reconvened the meeting at 10:49 a.m.

DELEGATIONS:

4. b) Henry Enns – 5G Follow-up Presentation

MOTION COW-20-08-019 **MOVED** by Councillor Braun

That administration further investigate information regarding 5G technology and the rollout schedule from the cellular service providers and report back to Council.

CARRIED

DELEGATIONS:

**4. c) Aaron Steblyk, Compass Assessment Consultants
Inc. – Assessment Model Review**

MOTION COW-20-08-020 **MOVED** by Councillor Wardley

That a recommendation be made to Council for administration to prepare a press release and information material regarding the impacts of the assessment model review.

CARRIED

BUSINESS: 5. a) **None**

CLOSED MEETING: 6. a) **None**

NEXT MEETING DATE: 7. a) Committee of the Whole Meeting
November 24, 2020
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 8. a) **Adjournment**

MOTION COW-20-08-021 **MOVED** by Councillor Jorgensen

That the Committee of the Whole meeting be adjourned at
12:13 p.m.

CARRIED

These minutes will be presented for approval on November 24, 2020.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Committee of the Whole Meeting
Meeting Date:	November 24, 2020
Presented By:	Carol Gabriel, Deputy Chief Administrative Officer (Legislative & Support Services)
Title:	Minutes of the October 19, 2020 Committee of the Whole Meeting

BACKGROUND / PROPOSAL:

Minutes of the October 19, 2020, Committee of the Whole Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Approved Council Meeting minutes are posted on the County website.

POLICY REFERENCES:

Author: C. Gabriel Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the October 19, 2020 Committee of the Whole Meeting be adopted as presented.

Author: C. Gabriel Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
COMMITTEE OF THE WHOLE MEETING**

**October 19, 2020
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:	Josh Knelsen Peter F. Braun Cameron Cardinal David Driedger Ernest Peters Lisa Wardley	Reeve Councillor Councillor Councillor Councillor Councillor
ABSENT:	Walter Sarapuk Jacquie Bateman Eric Jorgensen Anthony Peters	Deputy Reeve Councillor Councillor Councillor
ADMINISTRATION:	Len Racher Carol Gabriel Byron Peters	Chief Administrative Officer Deputy Chief Administrative Officer/ Recording Secretary Director of Planning & Development
ALSO PRESENT:	None	

Minutes of the Committee of the Whole Meeting for Mackenzie County held on October 19, 2020 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: **1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:08 a.m.

AGENDA: **2. a) Adoption of Agenda**

MOTION COW-20-10-022 **MOVED** by Councillor Driedger

That the agenda be approved as presented.

CARRIED

**MINUTES FROM
PREVIOUS MEETING:** **3. a) None**

DELEGATIONS: 4. a) None

BUSINESS: 5. a) **Regional Access Management Plan (RAMP)**

MOTION COW-20-10-023 **MOVED** by Councillor Wardley

That a recommendation be made to Council that all existing infrastructure remain in place until the sub-regional plan is in place and approved, decision on moratoriums and tenure are finalized and all stakeholders be engaged in the Regional Access Management Plan (RAMP) process.

CARRIED

CLOSED MEETING: 6. a) None

NEXT MEETING DATE: 7. a) Committee of the Whole Meeting
November 24, 2020
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 8. a) **Adjournment**

MOTION COW-20-10-024 **MOVED** by Councillor Cardinal

That the Committee of the Whole meeting be adjourned at 11:18 a.m.

CARRIED

These minutes will be presented for approval on November 24, 2020.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Committee of the Whole Meeting
Meeting Date:	November 24, 2020
Presented By:	Caitlin Smith, Manager of Planning and Development
Title:	Partial Utility Right of Way Closure (La Crete)

BACKGROUND / PROPOSAL:

Administration has received a request from a developer to partially close the Utility Right of Way located on Plan 902 2145, Lot 21 (La Crete Co-op site).

The landowner would like to extend their existing cardlock to the north to allow for better access for big trucks from 100 Street and to direct trucks to exit on 101 Street rather than 100 Street. The developer would need to partially close the URW to accommodate the additional pumps.

Currently, the URW has a sewer line located on the north side and we would require a minimum of 6m URW to remain in order to allow for the utility department access to the line.

The URW was registered in 2003 in preparation for the ring road in the hamlet of La Crete. A partial discharge or construction of additional pumps on the URW will affect alignment and future road construction.

A change in this URW will trigger an Area Structure Plan revision as it is a change in the transportation plan for La Crete.

Administration needs Council to discuss whether or not we should facilitate a change in the Area Structure Plan prior to formal application.

OPTIONS & BENEFITS:

Administration has no concerns with taking on the task of changing the La Crete ASP but this will change our transportation plan which will require discussions with neighbouring property owners.

Author: C Smith **Reviewed by:** _____ **CAO:** _____

COSTS & SOURCE OF FUNDING:

Developer will be required to pay the \$2,300.00 fee to change the Area Structure Plan as per the fee schedule and the cost of a surveyor.

The County may need to pay for additional services to amend the plan and for public consultation.

SUSTAINABILITY PLAN:

N/R

COMMUNICATION / PUBLIC PARTICIPATION:

None at this time. Public Consultation will be required with an Area Structure Plan revision.

POLICY REFERENCES:

Policy ADM056 Public Participation

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

For discussion.

Author: C Smith Reviewed by: _____ CAO: _____

Bulk
PLANT

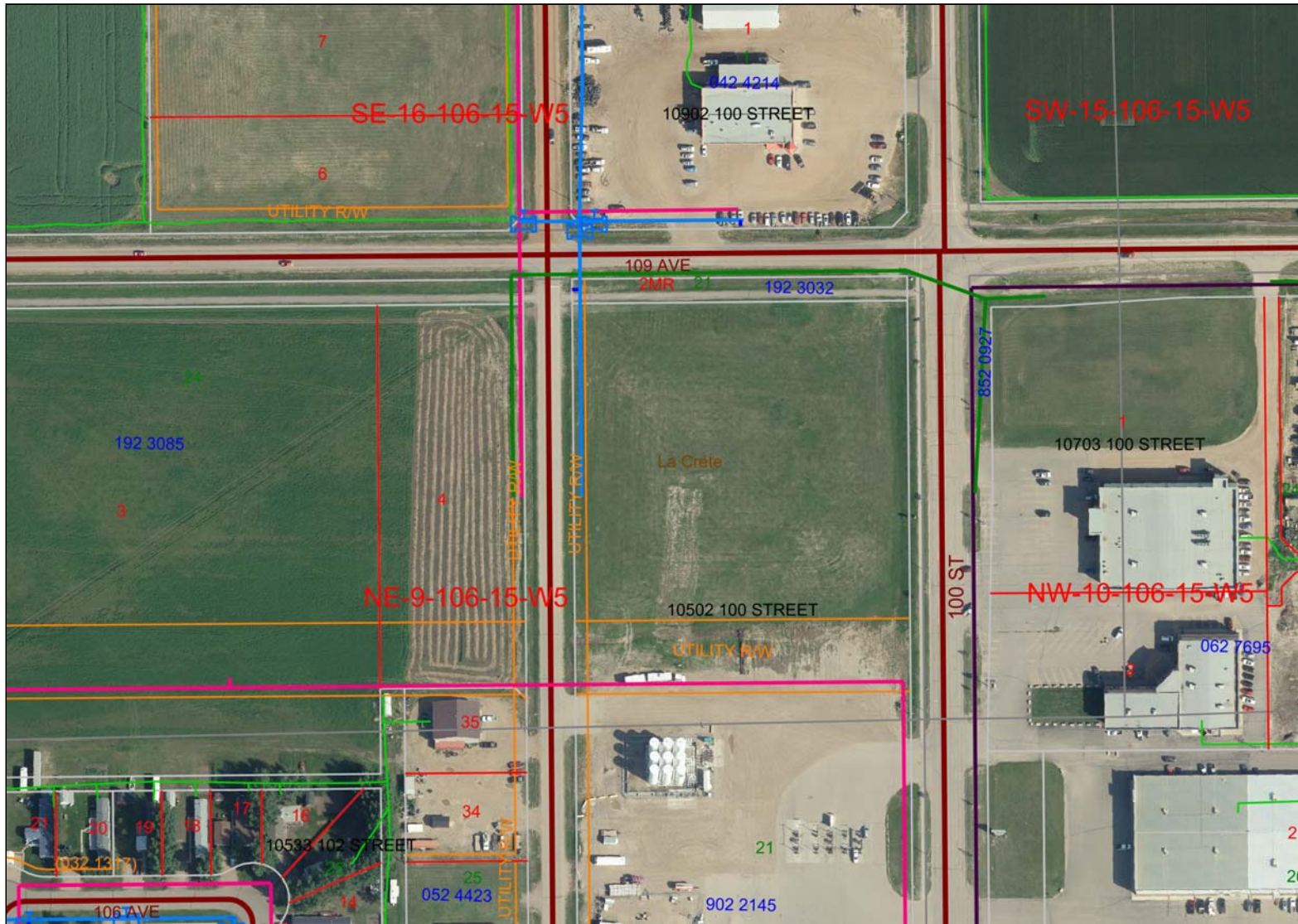
CARDLOCK

Proposed
cardlock
expansion

N →

Existing
Road Allowance

Proposed
Road Allowance



Legend

- Right of Ways
- Lot/Block/Plan Labels
- Lot Lines
- Alberta Roads
- Railway
- Indian Reserves
- Roads Names
- Roads
- Crown/Leased Land
- Section Grid
- Section Label
- Cadastre
- Hamlet Boundaries
- Pipeline
- Facilities
- Water Valves
- Water Lines
- Sanitary Lines
- Sanitary Manholes
- Storm Water Lines
- Gas Co-op Low Pressure Pipeline

Scale 1: 2,500

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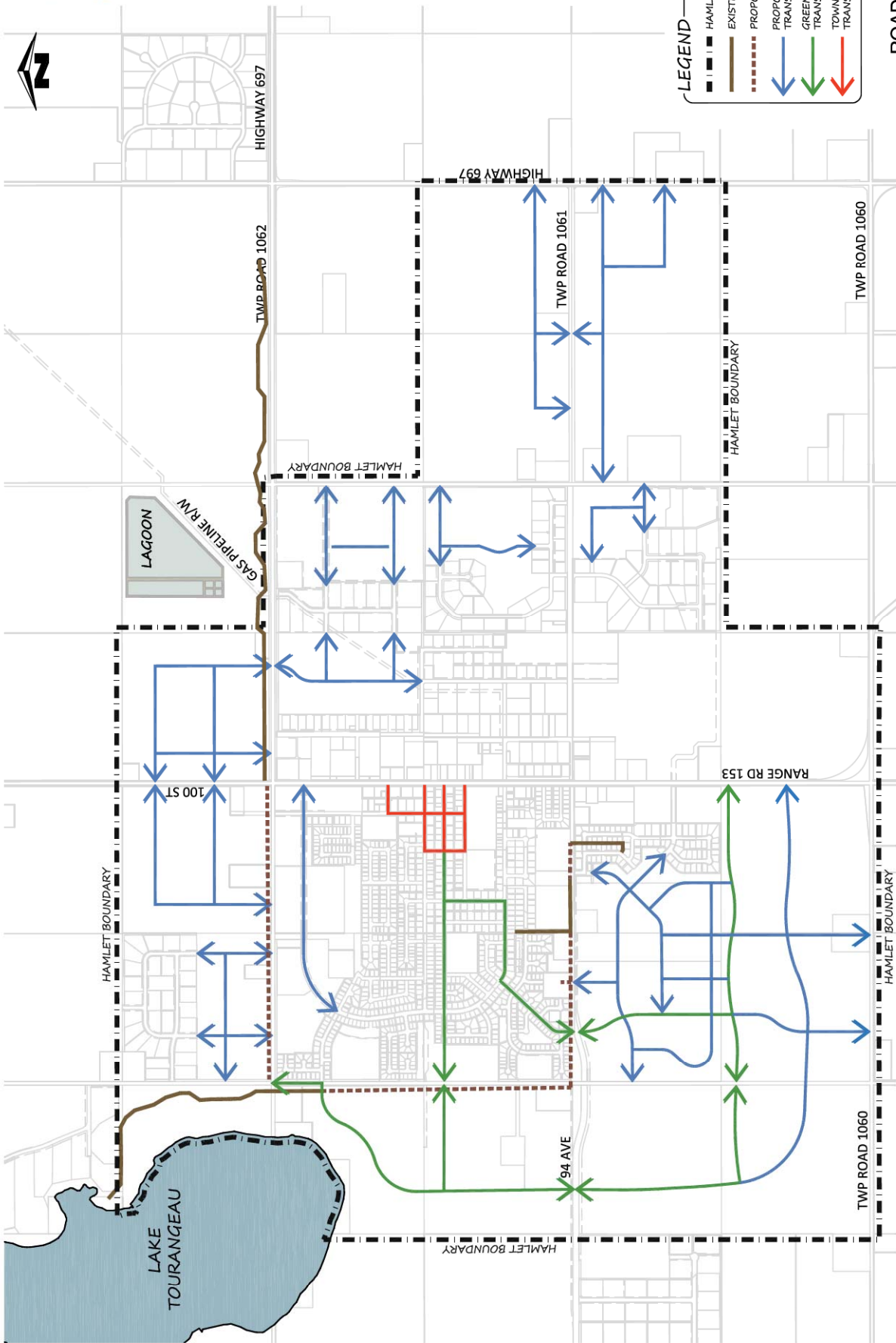


FIGURE 7
ROADS AND ACCESS
 LA CRETE AREA STRUCTURE PLAN
 NOT TO SCALE
 MARCH 2013



Mackenzie County

REQUEST FOR DECISION

Meeting:	Committee of the Whole Meeting
Meeting Date:	November 24, 2020
Presented By:	Fred Wiebe, Director of Utilities/Director of Emergency Management
Title:	Emergency Flood Protection

BACKGROUND / PROPOSAL:

At the October 28, 2020 Regular Council Meeting, Administration was directed by
Motion 20-10-690:

“That the flood mitigation options be brought back to the next Council meeting”

Administration requested an extension to present in order to collect more information to present to Council.

Multiple options have been investigated and are being presented to Council. A copy of the presentation will be provided in advance of the meeting.

OPTIONS & BENEFITS:

Options and benefits are reviewed within the presentation.

COSTS & SOURCE OF FUNDING:

Some estimates of costs will be presented with different options to seek direction for most feasible methods to use for the emergency flood protection.

SUSTAINABILITY PLAN:

Goal C6

The risk of various types of damage to municipal infrastructure is minimized

Author: F. Wiebe Reviewed by: _____ CAO: L. Racher

due to the availability of up-to-date risk assessments as well as up-to-date plans for managing each type of risk.

COMMUNICATION / PUBLIC PARTICIPATION:

Administration would advertise, depending on direction of Council, any mitigation that would involve the public.

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That administration investigate costs for the options discussed relating to emergency flood protection and bring back a recommendation to the December 8, 2020 Regular Council meeting.

Author: F. Wiebe Reviewed by: _____ CAO: L. Racher



Mackenzie County

REQUEST FOR DECISION

Meeting:	Committee of the Whole Meeting
Meeting Date:	November 24, 2020
Presented By:	Don Roberts, Director of Community Services
Title:	Review of Waste Collection

BACKGROUND / PROPOSAL:

Administration has investigated all aspects of Mackenzie County's waste transfer stations, waste collection and fees.

It has come to administrations attention that rural High Level residents have different regulations and pay different fees than other Mackenzie County residents at other Waste Transfer Stations.

Please see attached presentation.

Presentation Agenda:

- Legislation
- Review of Waste Transfer Station Hours
- Review of what is accepted
- 40 Yard Bins
- Construction Waste
- Rural Residential Waste

OPTIONS & BENEFITS:

1. Receive the presentation for information.
2. Refer to administration for further review.
3. Make a recommendation to Council for further action.

COSTS & SOURCE OF FUNDING:

Author: D. Roberts **Reviewed by:** _____ **CAO:** _____

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Policy UT003 Solid Waste Transfer Station Collection of Refuse

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That administration investigate options to equalize fees for County residents for waste disposal and bring it back to Council.

Author: _____ Reviewed by: _____ CAO: _____

Mackenzie County Waste Transfer Stations

Mackenzie County Operates 7 Waste Transfer Stations

- ▶ Zama Waste Transfer Station
- ▶ Rocky Lane Waste Transfer Station
- ▶ Fort Vermilion Waste Transfer Station
- ▶ Blumenort Waste Transfer Station
- ▶ La Crete Prairie Waste Transfer Station
- ▶ Buffalo Head Waste Transfer Station
- ▶ Blue Hills Waste Transfer Station
- ▶ Mackenzie Regional Landfill

- ▶ Each station has 6, 7, 30 and 40 yard Bins

Mackenzie County Waste Transfer Station Hours

BLUEHILLS

Thursday 9:00 am—1:00 pm
Saturday 10:00 am—6:00 pm

BLUMENORT

Tuesday 12:00 pm—6:00 pm
Saturday 12:00 pm—6:00 pm

BUFFALO HEAD PRAIRIE

Tuesday 4:00 pm—8:00 pm
Thursday 4:00 pm—8:00 pm
Saturday 12:00 pm—6:00 pm

FORT VERMILION

Tuesday 9:00 am—1:00 pm
Thursday 4:00 pm—8:00 pm
Saturday 10:00 am—6:00 pm

LA CRETE

RECYCLE CENTER ON SITE
Monday 2:00 pm—8:00 pm
Thursday 8:00 am—2:00 pm

For April -September Hours Extended

Thursday* 8:00 am—8:00 pm

Saturday 8:00 am—6:00 pm

ROCKY LANE

Wednesday 12:00 pm—6:00 pm
Saturday 12:00 pm—6:00 pm

ZAMA

Tuesday 4:00 pm—8:00 pm
Saturday 2:00 pm—8:00 pm

Burnable loads accepted at the Blue Hills, Blumenort, Fort Vermilion, and Rocky Lane stations.
www.mackenziecounty.com (780) 927-3718

What is accepted?

Current policy states that the following refuse are accepted at the Waste Transfer Stations

- ▶ Domestic Waste
- ▶ Used tires (rubber only)
- ▶ Scrap Metal
- ▶ White Metal (freezers, fridges, ranges, etc)
- ▶ Pesticide containers (must be triple rinsed and punctured)
- ▶ Demolition debris (must be deposited and fit into the 40 cubic yard bins)
- ▶ Burnable wood (not accepted at the Buffalo Head Prairie Transfer Station)
- ▶ Derelict auto bodies (accepted at Fort Vermilion, Blumenort, Bluehills, Fort Vermilion, Rocky Lane and Zama)

Hauling of 40 yard bins to Mackenzie Regional Land Fill

	La Crete WTS	Fort Vermilion WTS	Rocky Lane WTS	Blumenort WTS	B.H.P WTS	Blue Hills WTS
Total Bins Hauled (annually)	204	51	17	16	16	14
Average Weight (ton)	3.72	1.99	2.55	3.09	2.65	2.56
Average Cost per bin (landfill fees)	\$245.83	\$134.12	\$168.08	\$203.78	\$174.82	\$169.20
Total Cost Per Year	\$50,394.30	\$6,839.92	\$3,025.44	\$3,260.40	\$2,797.08	\$2,368.74

Note La Crete WTS has significantly higher bin numbers due to La Crete Residential Waste Pick up.

Construction Waste

Section 1: Solid Waste Fees

At Regional Landfill	
Current rate as set by the Mackenzie Regional Waste Management Commission	
At Transfer Station	
Household & Miscellaneous Waste – Hamlet Residential	No Charge
Household & Miscellaneous Waste – Rural Residential	No Charge
Commercial, Construction/Demolition/Renovation, Industrial & Institutional Solid Waste	
Fees for Non-Dumping Loads (hand bomb only)	
Pickup truck (partial load)	\$10.00
Pickup truck (full load)	\$20.00
Single axle larger than 1 ton	\$60.00
Trailers shorter than 8'	\$20.00
Trailers 8' - 20'	\$60.00
Trailers over 20'	\$100.00
Fees for Dumping Loads into 40 Yard Bins	
Dump Trailers (all sizes) using the dump able bins	\$120.00
Untarped loads <u>penalty</u> for commercial, construction, industrial and/or institutional material	\$100.00
Tandem or tridem axle trucks are to be directed to the regional landfill.	

“Construction/Demolition/Renovation Waste”

means any material that comes from or goes into erecting, demolishing or repairing a structure (commercial builders, residential and farms). This includes, but is not limited to: tubs, toilets, insulation, lumber, drywall, windows, doors, flooring, carpeting, sinks, and such.

All transfer stations accept construction waste and utilize the adjacent fee schedule. Residents in the rural High Level area either have to travel to County operated WTS or pay the Mackenzie Regional Landfill rates to dispose of Construction Waste.

Possible solutions would include:

Purchase portable way scales for each WTS and charge users by actual weight for construction waste.

Request that the Mackenzie Regional Landfill charge Mackenzie County residents according to Mackenzie County’s Fee Schedule Bylaw.

Or remain status quo.

Rural and Residential Waste

RURAL AND RESIDENTIAL GARBAGE BIN AGREEMENT

Mackenzie County

THIS AGREEMENT MADE THIS _____ DAY OF _____, 20_____

BETWEEN

MACKENZIE COUNTY,

-and-

Mackenzie County Resident
(hereinafter called the "owner").

WHEREAS, the Owner desires Mackenzie County to pay the Landfill disposal fee to the Waste Hauling contractor.

NOW, THEREFORE, Mackenzie County and the Owner agree as follows:

- (1) Mackenzie County agrees to pay Landfill disposal fees on the waste collected from the garbage bin provided:
 - That the garbage bin is located at the Primary Residence.
 - That Residence only have one bin.
 - That the Residence is not receiving Mackenzie County Hamlet Residential Garbage Collection Service.
- (2) The Owner hereby agrees:
 - To pay for the cost of supplying a Garbage Bin and any tipping fees.
 - That only residential or farming waste will be placed in the Garbage Bin.
 - No batteries, propane tanks, tires, or liquid waste will be placed in the Garbage Bins.
 - No large appliances will be placed in Garbage Bins.
 - No dead animals.
 - No construction or demolition waste will be placed in Garbage Bins.
 - No commercial waste will be placed in Garbage Bins.
 - To notify the County if they no longer require this service.
- (3) Waste disposal restrictions noted above are in accordance with Mackenzie County Waste Disposal Policies and Bylaws.
- (4) Any disposal of construction, industrial, commercial waste, in garbage bins, or any items noted above may result in cancellation of this agreement.
- (5) This agreement will be renewed annually
- (6) Either Party may terminate this agreement by serving Notice of Intent to do so on the other Party.

OWNER SIGNATURE

Legal Land Location

Print Name

Mailing Address

Telephone Number

Proposed Waste Hauler

Size of Bin Requested

Mackenzie County

This information is being collected in accordance with Part 2 of the Freedom of Information and Protection of Privacy Act. Our Freedom of Information and Protection of Privacy Act Coordinator is available to answer any questions you may have pertaining to the collection and use of the information and may be contacted at (780) 927-3718. This information may be used for any county purpose.

Hauling Contractors:

L & P Disposals - 351 Resident Bins

Jakes Disposal - 141 Resident Bins

J & L Waste Management - 105 Resident Bins

Municipal District of Mackenzie No. 23

Title	SOLID WASTE TRANSFER STATION COLLECTION OF REFUSE	Policy No.	UT003
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Legislation Reference	Municipal Government Act, Sections 5
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Purpose

To establish criteria regarding the collection of refuse at the transfer stations.

Policy Statement and Guidelines

Council recognizes the need for clear direction to what type of garbage is accepted and not accepted at the Solid Waste Transfer Stations.

- 1 Collection of Refuse at Transfer Stations
 - 1.1 Current Provisions are made at the Transfer Stations for:
 - Domestic waste
 - Used tires (all sizes rubber only. Tires with rims are not accepted)
 - Scrap metal
 - White metals (freezers, fridges, ranges, etc.)
 - Pesticide containers (must be triple jet rinsed and punctured)
 - Demolition debris (must be deposited and fit into the 40 cubic yard bin)
 - Construction debris (must be deposited and fit into the 40 cubic yard bin)
 - Burnable wood (not accepted at the Buffalo Head Prairie Transfer Station)
 - Derelict auto bodies (accepted at Fort Vermilion, Blumenort, Bluehills Fort Vermilion, Rocky Lane and Zama)
 - 1.2 Transfer Stations are to be available for all domestic refuse except:
 - Waste delivered by compactor trucks from multi residential garbage collection and or multi commercial garbage collection and haul operations including compactor trucks
 - Burning refuse or hot ashes
 - Hazardous waste
 - Liquid waste
 - Any sludge

- Untreated biomedical or pathological waste
- Radioactive waste
- Explosives
- Dead animals
- Dangerous goods (as identified in CANUTEC Guide), and in accordance with the Transportation of Dangerous Goods Act.
- Animal manure
- Chaff, all forms
- Any other waste that may be designated by the Municipal District or Local Health Authorities

Refuse accepted at the Transfer Stations and shall be deposited in the designated storage areas or as directed by the waste transfer station attendant.

2 Public scavenging of waste materials shall not be permitted.

	Date	Resolution Number
Approved	February 5, 2002	02-093
Amended		
Amended		